

# BROOKVIEW HOMEOWNERS ASSOCIATION LTD (BHOA)

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## **Brookview Homeowners Association Commemorative Bench Program Policy**

### Background

Brookview Homeowners Association (BHOA) owns several walkways throughout the community. The purpose of the Brookview Homeowners Association Commemorative Bench Program (CBP) is to enhance the current walkway system in Brookview through the installation of benches. Benches allow for rest, encourage social connection, and reduce isolation.

Six locations along the four main BHOA paths have been identified as ideal locations for these benches and are shown on the map in Appendix A. A more thorough description and bench availability is provided in Appendix B. An example of the aggregate and wood bench is shown in Appendix C.

### Bench sponsorship

1. Bench sponsorship is on a first come, first serve basis.
2. Benches that are paid for by or memorialize residents/former residents of Brookview or surrounding communities will be given preference.
3. The total cost to sponsor a bench will be \$3000, which includes a wood and aggregate bench, concrete pad, and commemorative bronze plaque.
4. The sponsor can decide on the wording for the plaque. Some recommendations for wording are provided below:
  - a. Donated by Jane and John Smith
  - b. In loving memory of Jane Smith
  - c. Dedicated to John Smith
5. Sponsorship of a bench will be for the lifetime of the bench (estimated at 30 years).
6. To apply for bench sponsorship, the homeowner shall apply in writing, by mail or email, to the BHOA.
7. The application shall provide details on preferred bench site and preferred wording for the plaque.

8. The BHOA Board will provide the applicant a decision, based on site availability, in writing.
9. Once the site is approved by the BHOA Board, a deposit of \$500 is required to reserve the location. The remaining \$2500 is due when the installation is complete.
10. Benches will be property of the BHOA.
11. The BHOA will inspect benches annually to determine if maintenance is required. The BHOA will be responsible for all costs incurred for maintenance.
12. The BHOA board may amend, postpone, cancel, or re-instate this policy at any time at its sole discretion.

# Brookview Community (Bulyea Heights)

BHOA Bench Project - Phase 1



## Appendix B: Bench location description and availability

<b>Label</b>	<b>Location description</b>
<b>A</b>	South end of path between Burrows Cres. and Butterworth Way
<b>B</b>	South of 721 Burton Cres.
<b>C</b>	East of 275 Burton Rd., west of 705 Butterworth Dr.
<b>D</b>	Behind 248 Burton Rd.
<b>E</b>	South of 503 Burton Close near Bulyea Rd.
<b>F</b>	Behind 1010 Buchanan Pl.

## Appendix C: Aggregate and wood bench with commemorative plaque on concrete pad

